

### Directions to add an athlete to ATS:

1. Go to [fpdmacon2.atsusers.com](http://fpdmacon2.atsusers.com) in any web browser.
2. Login in using the athlete id = **new** and the password = **new**
3. Select a team for your child. Up to 3. (FPD can change this later if needed. If you don't know use Coed FPD student only)
4. Input all available info including email (school email if possible), Cell #, text address, and additional address if parents do not live together.
5. Athlete ID should be first initial, last name, 2 digit graduation year. My son Garrett Law, JR will be going in the sixth grade and his ID is GLAW21.
6. Select a password that the child can remember. I can change or reset this later if needed.
7. If your child has any medical alerts, allergies, or everyday needed medicines you should input that on this page.
8. Click save athlete information. This will open all the following tabs at the top.

### Medical History

1. You can add information about recent surgeries or significant medical history

### Insurance

1. You may need to add your insurance company first, but you can add a child's insurance information which may help with making appoints, and is convenient if the child ends up at a hospital.

### Contacts

1. Add emergency contacts here. Start with all parents. Then add at least two non-parent emergency contacts.

### Athlete Forms

1. **If you plan to come to the annual physicals event this year and are using a school issued tablet with a stylus**, fill this out and it will save us some time that night.

### eFiles

1. Download the Risk and Consent form and fill it out.
2. Download the GHSA Concussion Form and sign it and have the athlete sign it.
3. **If you plan to come to the annual physicals event this year but are not using a touch sensitive screen with a stylus** download the PPE history page and fill it out.
4. **If you have a child with a special need**, download the special needs supplement and fill it out.
5. **If you are having the physical completed by your own physician**, download the Full PPE form and fill out the first page and have a doctor fill out the rest.
6. The final form is a consent form for OrthoGeorgia. This is in the event someone from FPD takes your child to OrthoGeorgia in the event of an emergency or an appointment before a parent can arrive.
7. Scan and upload all forms.
8. Alternatively bring the forms to FPD and Coach Law will upload them for you.